



Financial Policies for Haas Chiropractic Center, LLC

Instructions: Please check ALL that apply, and sign / date at the bottom.

- Self-Pay:** Patients without health coverage are expected to make payment in full at the time services are rendered. Any Time of Service and Plan Discounts can only be applied to services paid at the time the services/plans are rendered/initiated. Any billed charges are due and payable within ten days. A service charge of 18.00% per annum may be applied to all unpaid balances over thirty days. Financial Hardship is only available upon proof of said hardship and exclusively at the discretion of the doctor.
- Health Insurance:** Co-payments, Co-insurance and Deductible amounts are due at the time services are rendered. Services that are not covered by your health plan are due at the time services are rendered. Services rendered beyond your policy limits that are your responsibility are due within ten days. Any amounts not covered by your health plan that are your responsibility are due within ten days. A service charge of 18.00% per annum may be applied to all unpaid balances over thirty days.
- Medicare:** Co-Insurance is due at time of service when no secondary insurance coverage is available or benefits cannot be verified. Services not statutorily covered by the Medicare Program are due at the time services are rendered. An Advance Beneficiary Notice will be required for all services not covered or not believed to be covered. Deductibles will be billed and shall be due within ten days. A service charge of 18.00% per annum may be applied to all unpaid balances over thirty days.
- Auto / PIP:** Assignment will be accepted on Personal Injury Protection benefits only when the following has been satisfied:
 - A PIP application has been returned to the PIP Carrier.
 - A copy of automobile insurance declaration page or Coverage Selection page has been provided for the vehicle you were in at the time of the accident.
 - A copy of your health insurance card (both sides) has been provided if applicable.
 - Signed an irrevocable lien.

In the event Personal Injury Protection Benefits have been terminated for any reason, **Haas Chiropractic Center, LLC** has the right to discontinue assignment of benefits. A service charge of 18.00% per annum may be applied to all unpaid balances over thirty days of being due and payable.

- Personal Injury:** Assignment will only be accepted on Personal Injury / Slip and Fall cases when you the patient have signed an irrevocable lien **and** your attorney has countersigned the lien agreeing to protect any unpaid balance due and make payment directly to our office. All services rendered are due at the time of disposition of the case whether in your favor or not. All unpaid balances that are not paid within 30 days of the conclusion of a case will incur a service charge of 18.00% per annum.
- Workers Comp.:** Assignment of benefits may be accepted only when the Utilization Review Information is provided to allow our office to request approval of a treatment plan. A valid claim and claim information must also be provided by you (the patient). A service charge of 18.00% per annum may be applied to all unpaid balances over thirty days.

I authorize the release of any medical or other information necessary to process claims. I also request payment of government benefits to the party who accepts assignment indicated on the claims.

I have read and understand the above Financial Policy. I fully understand that I am ultimately responsible for payment of all services and any costs associated with the collections including but not limited to attorney's fees for any balance due at to the above office and doctor.

Signature of patient or authorized representative

Date

Authorized Representative Name Printed

Relationship to patient